

Independence Public Library Board of Trustees Minutes
Wednesday, June 17, 2020

- I. **Call the Meeting to Order:** The regular meeting of the library board was called Order by Chairman Carolyn Torrance at 5:18p.m.
Trustees Attending: Michelle Anderson, James Reed, Tom Richardson, Tom Sewell, Jana Shaver, and Carolyn Torrance. **Absent:** none.
Also Attending: Library Director Jeri Hopkins, Assistant Director John Long, Recording Secretary Maddison Cochran and Development Coordinator Brandon West
 - a. **Adoption of Agenda:** Jana Shaver moved and Tom R. seconded a motion to approve the agenda as printed. Motion carried.
 - b. **Approval of Minutes:** Minutes of the May 20, 2020 meeting were approved.
- I. **Consent Agenda:** The consent agenda was adopted as presented. Total expenses for bills for the month of May were \$42523.29.
- II. **New Business:**
 - a. Annual Election of Officers - Nominations for all positions, Carolyn Torrance, Chair, nominated by Tom R. ; Tom Richardson, Vice Chair, nominated by James R. ; Michelle Anderson, Secretary, nominated by Jana S. ; Tom Sewell, Treasurer, nominated by Carolyn T. Jana S. moved and Tom R. seconded a motion to approve nominations for officers.
 - b. Review of previous year financial and general library activities - 2019 Highlights include Children's floor remodel, Open Access, John Long became Assistant Director, Becky Passauer retired.
 - c. Bank Signatories: Remove Sylvie Barta, Patricia Bresee, and Dennis Greenhaw from checking and money market - Jana S. moved and Tom R. seconded a motion to remove Sylvie Barta, Patricia Bresee, and Dennis Greenhaw from bank signatories of checking and money market. Tom S. moved and James R. seconded a motion to add Michelle Anderson as a bank signatory of the checking and money market account.
- III. **Staff Reports:**
 - a. Continuing virtual meetings for safety reasons.
 - b. Libraries Build Business Grant - Employee Workplace Diagnostic Survey - 8 respondents from library staff about working from home and impacts of COVID-19. Staff reported that productivity was down 25%, time working is up at least 15%, biggest concerns are a healthy work environment, access to proper technology, handling our individual workload, and maintaining healthy relationships outside of work.
 - c. Charlene M. is putting out summer reading activity bags and providing them to the community.
 - d. Shirt Fundraiser - sold 17 shirts in total.

IV. Comments from Members of the Board:

- a. New Board Member - Tom R. gave an application for a potential member.

V. Adjournment: Meeting adjourned at 6:05 p.m. The next regular meeting is scheduled for Wednesday, July 15 at 5:15 p.m.

Michelle Anderson, Secretary

Date of Approval: