

Independence Public Library Board of Trustees Minutes

Wednesday, February 15, 2017

- I. **Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Tom Richardson at 4:18 p.m.
Trustees attending: Joy Barta, Patricia Bresee, Tallelisa Ehret, Tom Richardson, Tom Sewell, Jana Shaver, and Carolyn Torrance.
Also attending: Library Director Jeri Hopkins and staff members John Long and Brandon West.
Adoption of Agenda: Sewell moved to approve the agenda. The motion was seconded by Bresee.
Approval of January Minutes: Bresee moved and Sewell seconded the motion to approve the January minutes as corrected.
- II. **Consent Agenda:** Sewell moved and Ehert seconded the motion to approve the consent agenda.
- III. **Old Business:** none
- IV. **New Business:**
 1. Election of Treasurer: Shaver nominated Tom Sewell. Bresee seconded. Torrance moved that nominations cease. Sewell was elected.
 2. Budget: Hopkins reported that a termite estimate is needed before finalizing the budget. The budget will be presented at the next meeting.
 3. Logo: Hopkins reported that work has begun to develop a new logo. ICC graphic design students are submitted their logo designs. The library staff will narrow the choices down to three. The board will decide on the final choice.
- V. **Staff Reports:**
 1. Turning Outward: Brandon West described the process for this two phase initiative to determine how the library can better meet the needs of the community. Director Hopkins and Brandon will meet with the City Commission, School Board and Chamber of Commerce by March 6. During March there will be focus groups with six different organizations. Then, Phi Theta Kappa at the college will partner with library staff to canvas the community. Funding for this project is provided by the Gates Foundation.
 2. Director's Report: Hopkins reported that England Porter is a new staff member; there will be a fund raiser "Hungry, Hungry Hippos in May; the staff room was rearranged on staff development day; and staff at the front desk is being rotated.

- VI. Executive Session:** Bresee moved and Torrance seconded a motion to go into executive session for 15 minutes to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Motion carried.
- VII. Comments from Members of the Board:** Sewell asked if there is any way of having the library open on Saturdays. The board discussed issues of staffing and budget restraints. The volunteer program was also discussed.
- VIII. Adjournment:** There being no further business Torrance moved and Sewell seconded the motion to adjourn. Meeting adjourned at 5:29 p.m.

Jana Shaver, Secretary

Date of Approval: _____