

Independence Public Library Board of Trustees Minutes

Wednesday, April 19, 2017

- I. **Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Tom Richardson at 4:20 p.m.
Trustees attending: Joy Barta, Tom Richardson, Jana Shaver, and Carolyn Torrance.
Trustees not attending: Patricia Bresee, Tallelisa Ehret, and Tom Sewell.
Also attending: Library Director Jeri Hopkins and staff member Brandon West.
Adoption of Agenda: Torrance moved to approve the agenda. The motion was seconded by Barta.
Approval of February Minutes: Torrance moved and Barta seconded the motion to approve the February minutes.

- II. **Consent Agenda:** Torrance moved and Barta seconded the motion to approve the consent agenda.

- III. **Old Business:** The board discussed the process for members to re-apply when their terms expire. Members who have terms expiring in May 2017 are: Barta, Sewell, Richardson and Torrance. They will need to re-apply if they wish to continue on the board.

- IV. **New Business:**
 1. Bus Tour: The South Kansas Library System is sponsoring a bus tour of 12 libraries in SE Kansas on May 17, 2017. That is the date of the Independence Library Board meeting as well as the reception for Board Member Barta who is resigning. No members plan to attend the tour.
 2. Reception: Invitations for retiring board member, Joy Barta, were distributed. Her reception is scheduled for May 17 at 5:30 p.m. at the library. Several gift ideas were suggested to be donated to the library in Joy's honor. USD 446 Board Members and city officials will also receive invitations.
 3. Recruitment: Board members were encouraged to make the openings on the board known to community members who might be interested in applying.
 4. Health Insurance: Trustee Sewell has requested that Director Hopkins review health insurance options.

- V. **Staff Reports:** The report was presented in written form describing the activities of each team for the past month. Highlights included: 1. Porter

has been sorting through 20 years of library records and shredding materials not required for accounting or historical purposes (under the direction of Passauer).; **2.** Ideas for remodeling the children’s department are being considered. **3.** The opening for the “Entitled” Generation: Past Present, Equality” was on April 6; **4.** A Dr. Seuss party featuring Jeri as “The Cat in the Hat” was attended by 42. **5.** Non-fiction large print books, funded by a Community Chest grant, are now available; **6.** The summer reading program will kick off on June 1; **7.** The Paw Patrol program on April 13 was attended by 473.

VI. Board Comments: Torrance mentioned that the library will have a table at the Farmer’s Market this summer and that the coloring books which were distributed at the park opening were supplied by Kansas Wildlife.

VII. Focus Group Discussion: Director Hopkins led the discussion of how the library can better meet the needs of the community by asking “What would you want to see if we return to the topic in 6 months.” Board comments were recorded. There will also be a questionnaire for patrons at the front desk. Focus groups have also been held. Responses will be reviewed at the staff development day in September. Results will be presented to the board.

VIII. Adjournment: Barta moved and Torrance seconded the motion to adjourn. Meeting adjourned at 5:52 p.m.

Jana Shaver, Secretary

Date of Approval: _____