

## Independence Public Library Board of Trustees Minutes

Wednesday, May 17, 2017

- I. **Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Tom Richardson at 4:20 p.m.  
**Trustees attending:** Joy Barta, Tallelisa Ehert, Patricia Bresee, Tom Richardson, Jana Shaver, and Carolyn Torrance.  
**Trustees not attending:** Tom Sewell.  
**Also attending:** Library Director Jeri Hopkins and staff member John Long.  
**Adoption of Agenda:** The agenda was adopted.  
**Approval of April Minutes:** Bresee moved and Barta seconded the motion to approve the April minutes as amended by adding “by the library” to the sentence under board comments. The corrected sentence will read: “...the coloring books which were distributed by the library at the park opening...” Motion carried.
- II. **Consent Agenda:** Director Hopkins mentioned that a new fund the “Daniels Memorial Fund has been added to the financial reports. Torrance moved and Barta seconded the motion to approve the consent agenda. Motion carried.
- III. **Old Business:** The board discussed budget. Hopkins told the board that the USD 446 board did not support our request for ¼ mil increase. Personnel needs and insurance coverage were discussed. Torrance moved and Bresee seconded a motion to approve the 2018 budget. Motion carried.
- IV. **New Business:**
  1. USD 446 Board position: A letter was received from USD 446 asking our board to contact patrons living outside Independence city limits but inside USD 446 boundaries to apply for the board position. The group discussed several possibilities and assigned board members to contact those people.
  2. Director performance review: Hopkins presented her goals. A. Develop a strategic plan B. Review goals for the library staff. C. Improve communication with staff. The board discussed the evaluation process for the Director. Barta will check to see if her files contain a copy of the previous evaluation form.
- V. **Staff Reports:** The report was presented in written form describing the activities of each team for the past month. Director Hopkins showed a copy of the revised library card application which features the new library

logo. John Long has reached his 15<sup>th</sup> year of employment with the library. Brandon West applied for and received a NASA grant and will attend training in Denver. Charlene Mitchell spoke at First Friday and showed a video featuring children's activities at the library. The Summer Kick-off for children's reading will be June 1. The library will be participating in the Farmer's Market and downtown movies this summer. There is a new program titled "Local Beat" for aspiring playwrights. The library will have 3 Upward Bound interns this summer.

**VI. Board Comments:** Torrance mentioned that the library will have books for sale at a table at the Farmer's Market this summer. Joy Barta said she has enjoyed serving on the library board these past 13 years. She mentioned that we became a district library during her tenure. Also, the building project took place during those years. Board members thanked Joy for her service.

**VII. Adjournment:** Torrance moved and Bresee seconded the motion to adjourn. Meeting adjourned at 5:17 p.m. Members moved to the Centennial room to attend the reception honoring Joy Barta.

**Jana Shaver, Secretary**

**Date of Approval:** \_\_\_\_\_