

Independence Public Library Board of Trustees Minutes

Wednesday, September 20, 2017

- I. Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Tom Richardson at 4:15 p.m.
Trustees attending: Patricia Bresee (arrived at 4:25), Tom Richardson, Tom Sewell, Jana Shaver, and Carolyn Torrance.
Trustees not attending: Megan House and Tallelisa Ehert.
Also attending: Library Director Jeri Hopkins and John Long.

Adoption of Agenda: Torrance moved to approve the agenda. Sewell seconded. Motion carried.
Approval of July Minutes: Sewell moved to approve the minutes. Torrance seconded. Motion carried.
- II. Consent Agenda:** Director Hopkins explained an accounting error in the personnel budget involving pre-paid insurance entries since 2015. The error has been corrected by a journal entry under the direction of Yerkes. The balance sheet is correct now. Torrance moved to approve the consent agenda. Sewell seconded. Motion carried.
- III. Old Business: None**
- IV. New Business:** The budget committee for 2019, comprised of Tom Sewell, Jana Shaver and Tom Richardson was appointed.
- V. Staff Reports:** The report was presented in written form describing the activities of each team for the past month. Director Hopkins also reported that the Friends of the Library is entering a float in the Neewollah Grand Parade. The Friends are having a membership drive. Dues for new members can be waived if they volunteer at the library. She mentioned that Brandon West and Charlene Mitchell are participating in Leadership Independence. Nancy Kishpaugh provided an overview of the oral history podcasts that are available on the library website. She showed a list of available selections. Board members heard a recording of an author reading an excerpt from one of his works. Bill Gour told the board about the summer internship he is planning for three 11th and 12th grade students. The students would do a “one-off” project such as working on blogs or promotional material. Students would plan and run their own projects. After summer, the students could apply for a paid part-time job at the library during the school year.
- VI. Executive Session:** Bresee moved to go into executive session to discuss an individual employee’s performance pursuant to non-elected

personnel exception under KOMA and to resume the open meeting in the room at 5:22 p.m. Torrance seconded. Motion carried.

VII. Board Comments: Tom Sewell and Jana Shaver commented on the staff retreat they attended on September 14th. They both complimented Director Hopkins and the staff on the good work they did that day in refining their vision and mission statements.

VIII. Adjournment: Meeting adjourned at 5:30 p.m,

IX. Jana Shaver, Secretary **Date of Approval:** _____

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