

Independence Public Library Board of Trustees Minutes

Wednesday, December 20, 2017

- I. **Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Tom Richardson at 4:15 p.m.
Trustees attending: Patricia Bresee, Megan House, Tom Richardson, Tom Sewell and Jana Shaver.
Trustees not attending: Carolyn Torrace.
Also attending: Library Director Jeri Hopkins and John Long.
 1. **Adoption of Agenda:** Sewell moved to approve the agenda. Bresee seconded. Motion carried.
 2. **Approval of Minutes:** Hopkins asked for minutes to be corrected to show that the trial policy period was to be for 6 months. Sewell moved to approve the minutes as corrected. Bresee seconded. Motion carried.

- II. **Consent Agenda:** Sewell moved to approve the consent agenda. Bresee seconded. Motion carried.

- III. **Old Business:**
 1. **Bus Stop:** Shaver talked with USD Superintendent Rusty Arnold as a follow up to their previous meeting. He had visited with the bus supervisor. He said that it would not be possible to add a bus stop after school at the library without adding another bus. This is not possible at this time. He suggested discussing it again before the next budget year. Jana will contact him again in May.
 2. **Statue Policy:** Hopkins will prepare a final version of the revised policy for review at the next meeting.
 3. **Elk City Board Member:** Richardson reported that we are still looking for a replacement. More contacts will be made with Elk City officials.

- IV. **New Business:**
 1. **Closings 2018:** Bresee moved to accept the schedule as printed. House seconded. Motion carried.
 2. **Staff Pay Grades 2018:** The Board discussed the proposed rates and the budget for 2018. Bresee asked about the cost of opening ½ day on Saturday. Hopkins estimated it to be about \$60,000. Shaver moved to approve the pay grades for 2018 as proposed and to move Brandon and Nancy to salaried status. Sewell seconded. Motion carried.
 3. **Budget committee meeting in January:** To be scheduled.

V. Staff Reports:

Hopkins reported that the Spelling Bee raised \$3,396 for the children's library. A new copier has been purchased. The second half of the city payment has been received. Other reports included the following:

Adult: A brochure for Adult Classes and Events for the first quarter of 2018 was distributed. Senior: A monthly series called Local Tastes will begin in January. The purpose is to connect area residents with area providers and producers. Young Adult: Mitchell is offering a computer coding workshop at the high school after school. This is funded by an America Library Association Grant.

VI. Board Comments: Richardson welcomed House as a new board member.

VII. Adjournment: The meeting adjourned at 5:13.

Jana Shaver, Secretary

Date of Approval: _____