

## **Independence Public Library Board of Trustees Minutes**

**Wednesday, January 17, 2018**

- I. **Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Tom Richardson at 4:25 p.m.  
**Trustees attending:** Patricia Bresee, Tom Richardson, Tom Sewell, Jana Shaver and Carolyn Torrance.  
**Trustees not attending:** Megan House  
**Also attending:** Library Director Jeri Hopkins, John Long and Betsy Fisher; Julie Dunham, Leadership Independence participant.
  1. **Adoption of Agenda:** Torrance moved to approve the agenda. Sewell seconded. Motion carried.
  2. **Approval of Minutes:** Sewell moved to approve the minutes. Bresee seconded. Motion carried.
  
- II. **Consent Agenda :** Director Hopkins reported that a new copier and supplies had been purchased with end of year funds. The carpet and upholstery in the library has been cleaned. Torrance moved to approve the consent agenda. Sewell seconded. Motion carried.
  
- III. **Old Business:**
  1. Elk City Representative: Hopkins has been trying to reach the Elk City office and has left messages on their answering machine. They have not returned her calls. Chairman Richardson will contact Christy Speicher, who lives in Elk City, to see if she has any suggestions.
  2. Director's evaluation form and procedure update: The board reviewed revisions to the form. Torrance moved and Breese seconded the motion to approve as presented. Motion carried.
  3. Statue Policy/Memorial Improvement Donation and Application: Discussion of who will bear responsibility for maintenance and repair of donated statues. The statement "at the discretion of the board" will be added to section D) Costs. Torrance moved to approve the policy as revised. Breese seconded. Motion carried.
  
- IV. **New Business:     None**
- V. **Staff Reports**
  1. Staff Development Day: Hopkins asked for board approval for a downtown scavenger hunt for the purpose of team building. Torrance moved and Sewell seconded a motion to approve. Motion carried.
  2. Staff Reports: Betsy reported on the grant that Charlene wrote and received to teach coding at the high school. The grant, sponsored by the American Library Association and Google, was for \$5,620. Eleven high school students receive instruction in coding on Wednesdays after

school and on Saturday. These new skills are being used to program a "Farm Bot" that will plant and water seeds for a garden. Hopkins reported that Bill was selected to serve on the Police Chief's advisory committee. Their first meeting was noted in the Independence Daily Reporter.

**VI. Board Comments:** Board members reviewed thank you notes from library staff regarding their time off at Christmas. Torrance voiced appreciation for the outstanding work the staff provides.

**VII. Adjournment:** The meeting adjourned at 5:20 p.m..

**Jana Shaver, Secretary**

**Date of Approval:** \_\_\_\_\_