

Independence Public Library Board of Trustees Minutes

Wednesday, April 18, 2018

- I. **Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Tom Richardson at 4:16 p.m.
Trustees attending: Patricia Bresee, Tom Sewell, Jana Shaver and Carolyn Torrance.
Also attending: Library Director Jeri Hopkins and John Long.
 1. **Adoption of Agenda:** Torrance moved to accept the agenda. Bresee seconded. Motion carried.
 2. **Approval of the Minutes:** Torrance moved to approve the minutes of the March meeting. Sewell seconded. Motion carried
- II. **Consent Agenda :**
 1. Sewell moved to accept consent agenda which included March expenses of \$54,030.51. Bresee seconded. Motion carried.
- III. **Old Business:**
 1. Hayward Art Project: Hopkins and Long met with Jim Hayward regarding the dimensions and placement of the Astra Art Project in the library. They decided to place it outside Director Hopkins' office.
 2. Budget 2019: Hopkins expressed concern that the percentage for materials is 9% in this budget. This is below the recommended 12-13%. The budget does include a 2% pay raise. The amount for building and repair expenses was increased to \$6,000 because of needed window repair. The window in the meeting room is broken. It was covered by insurance which was paid to the city, but the library has not received the money so the window has not been repaired. There was discussion about the proposed renovation for the children's department. Sewell suggested discussing these issues with the city manager. Torrance moved and Sewell seconded the motion to approve the proposed 2019 budget. Motion carried.
- IV. **New Business:**
 1. Health Insurance: Hopkins presented the insurance options for the coming year: Blue Cross Gold (current) and Classic Plan (proposed). Under the current Gold plan, deductibles and out of pocket expenses increased. She proposed changing to the Classic plan which has better benefits. This would result in an added expense of \$2,460 over budget. Torrance moved to accept the Classic plan. Bresee seconded. Motion carried.
 2. Names for new board members: Michelle Anderson, Thomas Clark and Anita Chauppie have submitted applications. The city council will make the appointment at their next meeting.
 3. Director's Evaluation: Trustees turned in their evaluation forms.

4. Staff Reports:

1. Director Hopkins reported that the Friends of the Library bulletin board will be installed by the next meeting which will be on the 3rd Thursday of the month. The intern project has been launched. Representatives from the Southeast Kansas Library system visited our library on April 18. A sign language class will be offered soon. A senior day is being scheduled monthly.
2. Alcohol Ordinance: Hopkins said that due to an error the city ordinance was dropped in 2015. Until it is fixed, we will operate under the old ordinance.

VI. Board Comments: Torrance announced that the Farmer's Market will open on May 5. The library will participate by providing an opportunity for market goers to experience virtual reality. Also, the library brings their used book store when they come to the first market of each month.

VII. Adjournment: The meeting adjourned at 5:25 p.m..

Jana Shaver, Secretary

Date of Approval: _____