

# Independence Public Library Board of Trustees Minutes

Wednesday, June 7, 2018

- I. Call the Special Meeting to Order:** A special meeting of the library board was called to order by Chairman Tom Richardson at 4:20 p.m. The purpose of the meeting was to approve business from the May 18 meeting which lacked a quorum.  
**Trustees attending:** Michelle Anderson, Megan House, Nick Morris, Tom Richardson, Jana Shaver and Carolyn Torrance.  
**Also attending:** Library Director Jeri Hopkins, Brandon West.
1. Adoption of Agenda: Torrance moved and Morris to approve the agenda. House seconded. Motion carried.
  2. House moved to approve the minutes of the April 18 and May 16 meetings. Morris seconded. Motion carried
- II. Consent Agenda:** Torrance moved to approve the consent agenda for the month of April. Morris seconded. Motion carried. Total expenses for bills and payroll totalled \$58,824.97.
- III. Old Business:**
1. Budget: Hopkins reported that the library requested an increase of ¼ mill from USD 446 at their May meeting. Their board hadn't reviewed the request, so it will be presented again at their June 11 meeting. On Thursday, June 14, Tom Sewell will present the budget request to the City Commission. Following these presentations, the budget resolution will be published. The library board will meet again on July 22 at 2:00 p.m. to hear public comments on the budget.
  2. Fines Policy: Hopkins reported that the temporary discontinuance of fines resulted in minor loss of revenue. She felt there were other benefits for changing the policy in accordance with the American Library Association's recommendation. Morris moved and House seconded the motion to approve the temporary policy and make it permanent. Motion carried.
- IV. New Business:**
1. Services of Library Policy
  2. Responsibilities and Authorities of Library Board Policy
  3. Volunteers and Friends Policy
- Director Hopkins reported that she, John, Becky and Nancy served on the policy review committee. She will send a copy of changes to board members to review before the next meeting when they will be voted on.
- V. Board Comments**  
Torrance reported on the "Literary Vine" fundraiser scheduled for Friday, June 15 at 7:30 p.m. This fundraiser was planned by the Friends of the Library. She encouraged board members to attend and to bring a friend.
- VI.** The meeting adjourned at 5:05 p.m.

Jana Shaver, Secretary

Date of Approval: \_\_\_\_\_