

INDEPENDENCE PUBLIC LIBRARY

Board of Directors Special Meeting

MINUTES

Friday, 5:00 PM June 22, 2018

- I. Call the Special Meeting to Order:** A special meeting of the library board was called to order by Chairman Tom Richardson at 5:00 p.m. The purpose of the meeting was to approve business from the June 20th meeting which lacked a quorum.
Trustees attending: Michelle Anderson, Megan House, Nick Morse, Tom Richardson, and Carolyn Torrance.
1. Adoption of the Agenda: Morse moved and Torrance seconded to approve the agenda. Motion carried.
 2. Minutes: The spelling of Morse's name should change from Morris to Morse in three locations. Morse moved and Torrance seconded to approve the minutes as corrected. Motion carried.
- II. Consent Agenda:** Morse moved and Anderson seconded to approve the consent agenda for the month of May. Motion carried. Total expenses for bills and payroll was \$53,966.01.
- III. Old Business:**
1. Budget: Morse moved and Anderson seconded to adopt the budget as presented. Motion carried.
 2. Policy changes: Torrance moved and Morse seconded to approve the Services of the Library policy, Responsibilities and Authorities of the Library Board policy, and Volunteers and Friends policy as presented. Motion carried.
- IV. New Business**
1. Annual Election of Officers: Morse moved and House seconded to approve the slate of officers: Chair: Torrance; Vice-Chair: Richardson; Treasurer: Sewell; Secretary: Shaver. Motion carried.
 2. Friends of IPL 30th Anniversary: Director Hopkins invited the board to the 30th anniversary celebration slated for July 10th 5:15 pm.
 3. Board Retreat: The board will have a retreat at Morse cabin which will be open to the public. The purpose of the retreat will be to review trustee responsibilities and begin working on the 2020 budget process.
 4. Review of 2017 financial and general Library activities: Director Hopkins explained the 2017 budget and activities of the library as required by the bylaws.
- V. Staff Reports**
1. Staff Report: Director Hopkins announced that the library has been asked to be part of a pilot program to create STEM related escape rooms for teens. The funding for the program is in the process of being requested. If the funding is received, we will be one of only four libraries to participate: IPL, Kansas University and two in California. We were selected because of our diversity programming.
- VI. Executive Session: Non-elected personnel:** Richardson moved and Torrance seconded that we go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, and that the open meeting resume in this room at 6:30 pm. Motion carried.

During the executive session, the library board discussed an individual employee's performance.

VII. Comments from Members of the Board

VIII. Adjournment: The meeting adjourned at 6:45 pm.