

## Independence Public Library Board of Trustees Minutes

Wednesday, October 17, 2018

- I. **Call the Regular Meeting to Order:** The regular meeting of the library board was called to order by Chairman Carolyn Torrance at 4:15 p.m.  
**Trustees attending:** Michelle Anderson, Megan House, Nick Morris, Tom Richardson, Jana Shaver and Carolyn Torrance.  
**Also attending:** Library Director Jeri Hopkins and John Long.
  1. **Adoption of Agenda:** Richardson moved to accept the agenda. Morris seconded. Motion carried.
  2. **Approval of the Minutes:** Minutes of the September meeting were approved as distributed.
- II. **Consent Agenda :**

The consent agenda for the month of October was adopted as presented. Total expenses for bills and payroll for the month of September were \$49,677.01.
- III. **Old Business:**
  1. **By-laws Change:** Morris made the motion to approve the change of meeting time from 4:15-5:15. Richardson seconded. Motion carried.
  2. **Bus Stop:** There was discussion of meeting with USD 446 Superintendent Arnold to see if buses already in the area could stop at the library after school. Shaver will contact the Superintendent. Jeri and Betsy will attend the meeting.
  3. **Meeting with USD 446 Board President:** Morris reported that he had contacted Board President Reichenberger to discuss our desire for an informal meeting. No date was set. A hand-out highlighting library activities for the next few months has been sent to school board members.
- IV. **New Business:**
  1. **Holiday Festival:** Hopkins asked approval to close the library one hour early on December 7 to enable the staff to prepare for the Holiday Festival. House made the motion. Morris seconded. Motion carried.
- V. **Staff Reports:**
  1. Hopkins reported that Brandon is settling into his new position. She reviewed the new schedule of events for October-December. She showed a map of the library that was developed on staff development day. The map was organized to make work areas more efficient. Moving will begin after the first of the year. Director Hopkins asked for volunteers to help with the tailgating activities planned prior to Bulldog and Pirate football games. House volunteered. Plans for the Spelling Bee scheduled for November 17 were discussed.
- VI. **Upcoming Advocacy Events:**

Oct. 19                      IHS Tailgate 6pm

Oct. 20                    ICC Tailgate 6 pm  
Oct. 25                    DooDah Parade  
Nov. 10                    ICC Tailgate 6pm  
Nov. 13                    Friends Business meeting  
Nov. 17                    Spelling Bee  
Nov. 18                    Independence Holiday Parade  
Dec. 7                      Library Holiday Festival

**VII. Comments from Members of the Board**

**None**

**VIII. Adjournment:**

Meeting adjourned at 5:18

**Jana Shaver, Secretary**

**Date of Approval:** \_\_\_\_\_