I. **Call the Meeting to Order:** The regular meeting of the library board was called Order by Chairman Carolyn Torrance at 5:19 p.m.

**Trustees Attending:** Michelle Anderson, Bill Kelly, Rachel Koszalka, Tom Richardson, Tom Sewell, Ron Schwatken and Carolyn Torrance. Absent: James Reed

**Also Attending:** Library Director Jeri Hopkins, Assistant Director John Long and Recording Secretary Maddison Cochran

   a. Adoption of Agenda: Tom S. moved and Tom R. seconded a motion to approve the agenda as printed. Motion carried.

   b. Approval of Minutes: Minutes of the May 19 meeting were approved.

II. **Consent Agenda:** The consent agenda was adopted as presented. Total expenses for bills for the month of June were $57,120.75.

III. **Old Business:**

   a. Investing Funds and set up separate “Gifts and Grants” account

      i. Jason Rutledge previously spoke to the library board about how to invest funds that we have received

      ii. We plan on keeping our financing with Edward Jones.

      iii. Ron S. moved and Tom R. seconded a motion to invest set aside money. Motion Carried.

IV. **New Business:**

   a. Review of previous year financial and general library activities.

   b. Draft Budget Approval

      i. Rachel K. moved and Tom R. seconded a motion to adopt the draft budget for 2022. Motion carried.

   c. Annual Election of Officers

      i. Nominations

         1. President - Michelle A.

         2. Vice President - Rachel K.

         3. Treasurer - Tom S.

         4. Secretary - Ron S.

      ii. Rachel K. moved and Michelle A. seconded a motion to approve the slate of the nominated officers. Motion carried.

   d. First Oak Bank Signatories

      i. Ron S moved and Tom R seconded to remove Carolyn Torrance from all bank accounts. Motion carried.

      ii. Ron S. moved and Tom R seconded to add Michelle Anderson as a Bank Signatory on all bank accounts. Motion carried.

      iii. Bill K. moved and Ron S. seconded a motion to add Michelle Anderson and Rachel K to Gemma Account and the General Account. Motion carried.

      iv. Bill K moved and Michelle A. seconded a motion to add Michelle to the CD account. Motion carried.

   e. Community National Bank Signatories: Rachel K. moved and Tom R seconded to remove Charlene Mitchell from the Credit Card account. Motion carried.

   f. Say Goodbye to Carolyn: The library gift will be left to the discretion of the library staff.

   g. Board Retreat:
i. Staff/Library Board Social in order for the staff to meet the new board members.

ii. Board members retreat in order to learn proper responsibilities and get to know each other. The retreat will be placed on the August agenda for consideration.

V. Staff Reports:
   a. The director reported on the strategic planning process.
   b. Indoor programming will begin soon.
   c. The staff did a GAP Analysis of the ideal work environment and concerns with the current environment.

VI. Executive Session: Ron S moved that the board go into executive session to discuss an individual employee’s performance pursuant to non-elected personnel exception under KOMA, and the open meeting will resume in this room at 6:53 pm.
   a. The board took no action.

VII. Adjournment: Meeting adjourned at 7:54 p.m. The next regular meeting is scheduled for Wednesday, July 21, at 5:15 p.m.

Michelle Anderson, Secretary          Date of Approval: ____________________________